

## Sharing Space -- And still making the space welcoming to the kids

### What can you do in your classroom to make it welcoming space for Sunday School children?

Mount teaching pictures, attendance chart, Bible map, etc, on poster board or a tri-fold project board that can be moved from place to place and easily stored in the room closet (even though you'll take attendance on a roster, kids may still enjoy placing a sticker by their name on a chart!)

Use a portable clothesline and clothes pegs to hang pictures, posters, and children's art. Makes for easy pickup, too!

A piece of corrugated cardboard or tri-fold project board covered with a bright fabric can be an improvised bulletin board. (Available in C-111)

Want to do a messy project? Use drop cloth spread on the floor for easy cleanup. (available in the drama closet)

Create a worship space in the room using your Worship Kit. Establish a worship ritual that is used weekly to help children feel connected in the classroom and to their classmates. Your worship cloth (12"X 36" piece of muslin) provides a format for class identity when you put children's artwork, handprints and names on it.

Mini stage for drama: if your room has a drop ceiling, tie 2 pieces of string from a ceiling tile support. Hang a sheet (fold 2-3 inches and pin to create a quick sleeve) or a shower curtain using a stick, dowel, or curtain rod. Hang the rod using the 2 strings. Also, Back drops are available in the drama closet and can be quickly hung on pvc pipe frame-available from a staff member.

Be creative with the children and help them feel comfortable in whatever space is available -- one of the learnings of sharing space is that we can experience God's community wherever we meet!!

### What do you need to know about sharing space with other teachers?

- You have access to the rooms for Sunday School set up on **Friday afternoons after 4:00 pm and on Saturdays from 9 am-2 pm.**
- Rooms and Building are open by 7:30am on Sunday mornings – you have access beginning at that time – rooms will be re-locked during 11:00 worship service.
- There are cupboards designated “Church School” in each room. You are free to use these for your ministry.
- In most cases, chairs will be up on desks when you arrive. You **DO NOT** have to put chairs up after class. They may remain down.

- Sketch a diagram on a piece of paper to show how you would like the desks & chairs and any other furniture in the room set up for Sunday School if your needs are different than the weekday set up. Make sure your name and your room number are on the form.
- Please look around room and note things that can break or cause distractions – i.e., bean bag chairs or toys with lots of small pieces. Speak with the teacher with whom you share space and work out a cooperative arrangement that eliminate these concerns. (example: Weekday teachers will put away on Friday and you put back on Sunday after Sunday School.)
- Our goal is to leave the room in better shape than we found it. Church custodians will only empty the trash after Sunday School. If a vacuum needs to be run, please tape a note on the trash can to request the custodians do so. Also, please wipe down desks/tables if a project left a mess behind! Or cover the desks with butcher paper/throw away tablecloth, etc. Wipes are available for your closet so you can wipe down tables before or after class as needed.
- Please do not eat or drink on the carpets.

Desired Room Set up for:

Room # \_\_\_\_\_

Draw a sketch of the room showing how you would like the desks and chairs to be arranged for Sunday School. Turn in this form to Children's Ministry staff. Property staff will be asked to make these changes for you if possible.